

USA — USA - B1/B2 - Visitor Visa

Visa Application Itinerary & Document Checklist

Visa Details

Destination	USA
Visa name	USA - B1/B2 - Visitor Visa
Visa type	Tourist
Processing time	—
Available entry	Multiple Entry

Required Documents

- 1. Passport: Current passport along with all expired/old passports.
- 2. Photograph
 - Size: 50 mm x 50 mm (2 x 2 inches)
 - Head Size: 25 mm to 35 mm
 - For Children's Photos: Only the child should be visible in the photo
- 3. Employment or Business Details

Application Process

1. USA – Visitor Visa – B1-B2
2. Step 1. Check Eligibility
3. ● B1 / B2.
4. ● B1 – Business meetings, conferences, negotiations, training.
5. ● B2 – Tourism, holidays, visiting family/friends, or medical treatment.
6. Step 2. Complete the DS-160 form
7. ● Fill out the online DS-160 Non-immigrant Visa Application.
8. ● Upload your passport-size photo.
9. ● Submit the form and print the DS-160 confirmation page with the barcode.
10. Step 3. Pay the Visa fee
11. ● Pay the non-refundable Visa application fee (currently US \$185 for a standard B1/B2 application).
12. Step 4: Create Visa Appointment Profile

13. ● Create an account on the U.S. Visa appointment website for your country.
14. ● Link your DS-160 confirmation number.
15. ● Schedule your appointments:
16. ○ Biometrics (VAC/OFC)
17. ○ Visa Interview at the U.S. Embassy or Consulate
18. Step 5: Prepare Your Documents
19. Carry:
20. ● Passport (current and old passport, if any)
21. ● DS-160 confirmation page
22. ● Appointment confirmation letter
23. ● Visa fee receipt (if applicable) USD – 185\$
24. ● One recent passport-size photo (if requested)
25. ● Supporting documents such as:
26. ○ Bank statement
27. ○ Employment letter or business documents
28. ○ Salary slips / ITR
29. ○ Travel itinerary
30. ○ Invitation letter (if visiting family/friends or for business)
31. Step 6: Attend Biometrics
32. ● Your fingerprints and photograph will be taken at the Visa Application Centre (VAC).
33. Step 7: Attend the Visa Interview
34. ● The Consular Officer may ask questions such as:
35. Step 8: Passport Collection
36. ● If approved, your passport will be returned with the visa stamp (processing time varies by embassy or consulate).
37. Official Resources:
38. ● DS-160 Application Form
39. ● U.S. Visitor Visa Information
40. ● US – Remember To
41. Biometrics for USA – Appointment Steps
42. Step 1. Complete the DS-160 Form
43. ● Submit the form.
44. ● Save and print the DS-160 confirmation page with the barcode.
45. Step 2. Pay the MRV (Visa) Fee.
46. Step 3. Create an account on the official U.S. Visa website for scheduling.
47. ● US Visa Scheduling Portal
48. Step 4. Log in and select a new application.
49. ● Select "Non-Immigrant Visa."



50. ● Choose B1/B2 Visitor Visa.
51. ● Enter your DS-160 confirmation number and personal details.
52. Step 5. After your payment is activated, click "Schedule Appointment."
53. Step 6. Select your preferred Visa Application Centre (VAC) for biometrics.
54. Remember: You can choose from VAC locations such as:
55. ● Ahmedabad
56. ● Chennai
57. ● Hyderabad
58. ● New Delhi
59. ● Kolkata
60. Step 7. Choose the date and time for your VAC appointment.
61. Scheduling
62. Biometrics Appointment Confirmed
63. After selection
64. Choose
65. VAC date & time
66. Then
67. Proceed to interview slot
68. Result
69. Biometrics appointment fixed
70. Step 8. Schedule the Consular Interview
71. After VAC
72. After booking the VAC appointment, select the U.S. Embassy / Consulate interview date.
73. Available interview locations
74. Choose one
75. Ahmedabad
76. Chennai
77. Hyderabad
78. New Delhi
79. Kolkata
80. Mumbai
81. Typical Appointment Sequence
82. Important
83. DS-160 submitted
84. Completed first
85. MRV fee paid
86. Payment activated



87. VAC appointment booked
88. Biometrics date selected
89. Consular interview booked
90. Embassy/Consulate slot selected
91. Attend VAC
92. Fingerprints & photo
93. Attend visa interview
94. Final decision by Consular Officer
95. Quick Checklist Before Booking
96. ● DS-160 confirmation number available
97. ● Passport valid for the intended travel period
98. ● MRV fee paid
99. ● Email address and phone number accessible
100. ● Preferred VAC and interview city decided
101. Important:
102. Keep safe
103. After scheduling, print or save both appointment confirmation pages (VAC and Consular Interview). You must carry them on the appointment days.
104. If you're interested from a Visa Counselor's perspective, I can also:
105. ● Explain the exact portal screens and every click involved in booking the OFC (VAC) and Interview appointment.
106. _____
107. For a USA B1/B2 Visitor Visa Biometrics (VAC/OFC) Appointment in India, you only need a few essential documents.
108. Mandatory Documents
109. 1. Original Passport (current passport)
110. 2. DS-160 Confirmation Page (with barcode)
111. 3. Appointment Confirmation Letter (showing your biometrics appointment details)
112. Recommended (carry if available)
113. ● Old passports (if you have them)
114. ● A copy of your visa fee payment receipt
115. (usually not required but useful if there's an issue with your appointment)
116. ● A government photo ID (such as Aadhaar or Driving License) as a backup, though it is generally not required if you have your passport.
117. _____
118. What happens at the Biometrics Appointment?
119. ● Your passport and appointment details will be verified.
120. ● Your digital photograph will be taken.
121. ● Your fingerprints (all 10 fingers) will be scanned.



122. The process usually takes 10-20 minutes, depending on the number of applicants.
123. VIMP Notes
124. A USA Visa counselor can also provide the complete document checklist for the visa interview, including financial, employment, travel, and sponsor documents.
125. Most Mandatory Documents (Carry These)
126. ● Current passport (valid for at least 6 months beyond your intended stay)
127. ● Old passport (if any)
128. ● DS-160 confirmation page (with barcode)
129. ● Interview Appointment Confirmation Letter
130. ● One passport-size photograph (only if requested; usually not required if your photo was successfully captured at the VAC)
131. (2) Financial Documents:
132. ● Bank Statements (last 6 months)
133. ● Bank Balance Certificate
134. ● ITR for at least the last 3 years
135. ● Salary Slips (last 3-6 months)
136. ● Form 16 (if employed)
137. ● Fixed Deposits (FD) receipts (if applicable)
138. ● Investment Statements (Mutual Funds, Shares, PPF, etc.)
139. ● Property Documents (optional, to show financial stability)
140. 3. Employment / Business Documents
141. If Employed:
142. ● Employment Verification Letter
143. ● Leave Approval Letter
144. ● Company ID Card (optional)
145. ● Recent Salary Slips
146. If Self-Employed:
147. ● Business Registration Certificate
148. ● GST Registration (if applicable)
149. ● Company Bank Statements
150. ● Business ITR
151. ● Business License (if applicable)
152. _____
153. If Retired:
154. ● Pension Statement
155. ● Retirement Proof
156. _____
157. If Student:



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158. ● Student ID
159. ● Bonafide Certificate
160. ● NOC (No Objection Letter) (if applicable)
161. _____
162. 4. Travel Documents
163. ● Tentative Travel Itinerary
164. ● Flight Reservation (optional)
165. _____
166. Remember To:
167. ● Hotel Booking (optional)
168. ● Previous Travel History (old visas and entry/exit stamps)
169. 5. Invitation Documents (if visiting someone)
170. ● Invitation Letter
171. ● Copy of the host's Passport & Driving License
172. ● Copy of the host's U.S. Visa or Green Card / U.S. Passport
173. ● Proof of Relationship (if visiting family)
174. ● Host's Address and Contact Details
175. _____
176. 6. If Someone Else Is Sponsoring Your Trip
177. ● Sponsor Letter
178. ● Sponsor's Bank Statement (last 6 months)
179. ● Income Proof / Employment Letter or Business Proof
180. ● Sponsor's ITR (Income Tax Return) (if available)
181. Proof of Relationship with the Sponsor
182. If you are applying with a sponsor (host/inviter in the USA), request your inviter to provide a Sponsorship Letter (Affidavit of Support/Invitation Letter). Although notarization is not mandatory, a notarized sponsorship letter with the notary's seal/stamp may add credibility. The sponsor should also provide supporting documents such as:
183. • Notarized Sponsorship Letter (recommended, if possible)
184. • Copy of Passport or U.S. Photo ID
185. • Proof of Legal Status in the USA (U.S. Passport, Green Card, or Valid Visa)
186. • Employment Verification Letter
187. • Recent 3-6 months' Bank Statements
188. • Recent Pay Stubs (last 3 months)
189. • Latest Tax Return (Form 1040) and/or W-2
190. • Proof of Address (if applicable)
191. This document bring via corrier.
192. Additional Supporting Documents (Optional but Helpful)

193. ● Marriage Certificate (if travelling with spouse or to prove family ties)
194. ● Birth Certificates of children (if applicable)
195. ● Property Ownership Documents
196. ● Rental Income Proof (if applicable)
197. ● Pension Documents (if applicable)
198. _____
199. Important Tips
200. ● Answer all interview questions honestly and confidently.
201. ● Keep your answers short, clear, and consistent with your DS-160 application.
202. ● Carry original documents along with photocopies if available.
203. ● Arrive at the Embassy/Consulate 15–30 minutes before your appointment.
204. ● Do not carry prohibited items such as electronics, large bags, or sealed packages unless permitted.
205. _____
206. Visa Decision
207. ● Approved: Your passport will be retained for visa stamping and returned to you by courier or collection, depending on the selected option.
208. ● Administrative Processing: Your application may require additional processing before a final decision.
209. ● Refused: The Consular Officer will explain the applicable section of U.S. immigration law under which the visa was refused.

Processing Time

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Fees

Single entry visa (inclusive of GST)

Category	Total Cost
Adult	₹24,000/-
Child	₹0/-
Infant	₹0/-

Multiple entry visa (inclusive of GST)

Category	Total Cost
Adult	₹0/-
Child	₹0/-
Infant	₹0/-

Above cost is inclusive of GST. Embassy / VFS fees are separate unless stated.

Important Notes

Visa issuance is the sole responsibility of the embassy or consulate. Safar On provides consultation and filing support only; fees shown are starting prices for our services and exclude official government charges unless stated.

Why Choose Safar On

- End-to-end guidance — Forms, appointments, cover letters, and supporting evidence — structured so nothing important is missed.
- Experienced team — We stay current with embassy rules and seasonal changes, and we set realistic timelines before you book travel.
- Privacy & care — Your documents and personal data are handled confidentially, with clear checkpoints at every stage.

This checklist is for guidance only. Embassy requirements may change without notice.